

# Project Management Leadership

*From managing to leading with confidence and ability*

## Course Overview

A practical course in developing leadership capability and improving people management skills. Participants apply principles and tools to their own situations (projects, teams), in a challenging but non-threatening environment, through a range of interactive activities including role-plays.

## Course Outcomes

*On completion of this course participants should be able to:*

- Create an environment for success
- Plan and control change
- Communicate with conviction
- Manage relationships more effectively
- Set direction and influence people to follow that direction
- Increase productivity and commitment
- Manage difficult people

See course outline overleaf

## Who should attend?

- Managers
- Project managers
- Team leaders
- Consultants

## Course Duration

This course is delivered in a one or two day format

## Leader's profile

**Alan Schwartz** MIMC CMC, MPD, MAIPM, MPM, Grad. Cert. Mgt. & HRD, Adv. Dip. Bus. Mgt, Cert IV Workplace Assess & Training has 25 years experience in directing, managing, consulting, educating, training and assessing for over 100 public, private and non-profit client organisations.

Certifications / Qualifications include:

- Endorsed Australian Institute of Project Management (AIPM) course provider
- Approved Australian Institute of Project Management Assessor for:
  - Project Managed Organisation accreditation
  - RegPM professional certification
- Certified Management Consultant (CMC)
- Institute of Management Consultants Chief CMC Accreditation Assessor



CERTIFIED  
MANAGEMENT CONSULTANT

## Other courses

Please contact us for dates of Public Courses in Project Management and Program Management as well as for qualifications and professional certification assessments.

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# Project Management Leadership – Indicative\* Course Outline

## 1. *Leadership Overview – organisational, program & project environments*

- Workplace challenges
- Leadership principles & models
- Creating, communicating and implementing vision
- Consulting
- Culture including politics
- Ethics & professionalism
- Strategic thinking
- Emotional intelligence
- Paradigms, creativity and innovation

## 2. *Personal Competence – self direction*

- Instinct
- Acumen
- Self awareness
- Self-regulation
- Self confidence
- Motivation
- Leadership styles
- Making decisions
- Problem solving
- Prioritisation

## 3. *Interpersonal Competence - social skills*

- Building rapport
- Relationship management
- Communication
- Facilitation
- Coaching
- Conflict resolution
- Negotiation
- Stakeholder consultation
- Power, authority and influence
- Control and empowerment
- Presentation skills

## 4. *Team Competence - leading teams*

- Governance
- Psychology of teams
- Group dynamics
- Stages of team development
- High performance teams
- Performance, reward and recognition

## 5. *Wrap-Up - the next step*

- Leadership development plan

\* Courses are adapted to suit organisational & participant needs.